ENDEAVOR
CENTER FOR HIGH IMPACT PRACTICES

2024-2025 USG STEM RESEARCH STIPEND APPLICATION

The goal of the USG STEM Stipend is to support student research by providing additional funds to ease the financial burdens of in-depth research. These supplemental funds are paid out at $10/research hour (up to 100 hours/ $1000) in the semester that the student has been awarded the stipend. These stipends are administered by the ENDEAVOR Center for High Impact Practices and award decisions are made by the Undergraduate Research Advisory Board based on availability of resources. **This stipend will not fund travel—do not discuss travel expenses in this application.** The board will consider the following criteria for judging:

- Overall quality of application (incomplete applications will not be accepted)
- Research project poses an important question
- Research demonstrates strong theoretical rationale
- Submission has a well-written abstract or description of the project
- Student demonstrates financial need in the application narrative
- Student has a clear research timeline
- Applicant's Overall GPA

Student Name: _____ Student ID:_____ Faculty

Supervisor: _____ Faculty

Supervisor's Department: _____ Student's

Major: _____ Title of the

Project: _____

Applications Due: September 1 (Fall), February 1 (Spring), and May 1 (Summer)

Please attach the following documents to your application for funding and submit to endeavor@ccga.edu as one file:

1 – An abstract or other document providing a description of the research or scholarly activity

2 – Letter of IRB acceptance for the project (if applicable)

3 – Application narrative explaining costs related to scholarship in terms of time and/or money

4 – Proposed research timeline (see below for an example)

_____   _____
Student Signature   Faculty Signature

USG STEM Research Stipend recipients must submit a summary report to the ENDEAVOR Center for High Impact Practices at https://ccga.qualtrics.com/jfe/form/SV_8wslijqKTTJ6T8q to receive payment.

Reports are due Dec. 1 (Fall), May 1 (Spring), or Aug. 1 (Summer).

Please contact Dr. Mary McGinnis, Director of the ENDEAVOR Center, with any questions at mmcginnis@ccga.edu.

Proposed Research Timeline Example*:

Dates	Research Hours per Week	Goals
Feb. 20-25	10	Shape research question(s) and come up with ideas for my literature review section. Meet with faculty advisor; ask for key citations. Begin filling out IRB Application & complete CITI Training. Create research protocol.
Feb. 27-Mar. 4	10	Search for literature review sources at the CCGA library. Begin reading sources and writing short summaries. Use connectedpapers.com to find source relationships. Complete IRB Application & submit for approval.
Mar. 6-11	10	Outline literature review and begin writing. Review research protocol and write methods section.
Mar. 13-18	10	Complete literature review section. Finish methods section, but leave holes to add in gathered primary data.
Mar. 20-25	10	Review research sources and begin writing discussion section by choosing sources and quotes to use. Look for journals and conferences to submit my work to. **Check in with Dr. McGinnis at this half-way point.**
Mar 27-Apr. 1	10	Receive IRB Approval. Distribute survey. Continue working on discussion section. Begin project abstract.
Apr. 3-8	10	Close survey. Begin and complete results section. Complete discussion section. Work on conclusion.
Apr. 10-15	10	Finish conclusion. Complete abstract. Visit the writing center for feedback. Revise the piece. Begin poster presentation and paragraph about the stipend's support.
Apr. 17-22	10	Perform final edits. Submit my abstract to a conference or journal.
Apr. 24-29	10	Complete poster presentation and paragraph explaining how the stipend supported my project

*This timeline will be used to create the completed research outline to be submitted at the conclusion of this research project.

Template for the Completed Research Outline

Dates	Research Hours per Week	Goals	Outcomes (write what you actually did this week here)
Feb. 20-25	10	Shape research question(s) and come up with ideas for my literature review section. Meet with faculty advisor; ask for key citations. Begin filling out IRB Application & complete CITI Training. Create research protocol.	